

Information to students and teachers on online teaching

In the exceptional situation due to the containment phase of COVID-19, the University of Cagliari has converted part of its educational offer in such a way as to make teaching activities accessible remotely in compliance with the provisions of the DR n. 341 of 24/03/2020. For this reason, the lessons for the second semester of all bachelor degrees, master degrees, single-cycle and post-graduate (doctorates, specialization schools, masters, specialization courses and teacher training ...) must be provided exclusively electronically. By using the IT platforms managed by the University, students will be able to access a series of multimedia contents according to the course they are enrolled to. Please, be aware that the teaching materials made available to the students (eg: video lessons, text documents, files, audio, images, metadata, etc.) can be used for strictly personal use and for the exclusive purpose of study. Duplication, dissemination, in whole or in part, by any means or instrument, is precluded in any form. It is forbidden to register, copy, process or disseminate in any way the learning material that is part of the University's educational offer. It is prohibited any use of the same material to any purpose other than teaching or, in any case, to other purposes and methods not permitted by the law.

The students' personal data, such as their user profile, audio or video recording of the lectures on distance learning lessons, exams and other online activities will be processed, for educational purposes only, through telematic tools. The recordings of the lessons can be uploaded on the platform and will be available only to enrolled students or the users authorized to access the virtual classroom of each course. In the emergency phase, the lessons in distance learning will be recorded to give entitled students (those enrolled at the University of Cagliari) who encounter connection problems, access problems and other objective impediments, the opportunity to attend them. In this context, to facilitate the fluidity of distance learning, the following operational indications are specified:

- registration will only concern lessons, during which it is preferable to avoid questions and interventions by the Student through the audio channel and chat tools must be used instead;
- questions and interventions from students are admitted in a second phase at the end of the lesson, consisting of a space dedicated to this, for which no registration is made;
- the registration will be kept and used for the period of the emergency, for the teaching purposes set out above, and in any case not later than the end of the second semester of the academic year 2019-2020.

Laboratory and practice CFUs/ECTSs: lessons and practice in laboratories must be carried out electronically. In exceptional cases, a part of them may be provided in the laboratories upon return after the CoVid19 emergency, in which case a reduction in the online hours will be provided. In the event that it is not possible to supply the hours of practice / laboratory electronically and / or in the presence of the students, all the required ECTS will be recognized.

Integrative Didactics: it will be provided exclusively online. For this reason, the University is activating technical / training support for the use of platforms available to students and teachers which are useful to the purpose, such as TEAMS and Moodle, while also leaving teachers free to use other platforms of which they are experts.

Internships: all internships must be carried out electronically.

Exams and Degrees: all exams will be carried out electronically and the related guidelines will be available shortly. The presidents and coordinators of the Courses are reviewing the calendars that will be made public as soon as possible. Extra sessions of exams and degree exams will be held, if deemed necessary by the Degree Program Councils. Teachers are asked to take as many online exams as possible, because it is essential to allow the session to be completed. Written exams must be transformed into oral exams. Where this is not

possible, appropriate methods will be studied to allow the session to end anyway. Reprogramming at the end of the emergency period is currently precluded.