



UNIONE EUROPEA



**Università degli Studi di Cagliari**

DIREZIONE PER LA DIDATTICA E L'ORIENTAMENTO

Dirigente Giuseppa Locci

**Rector's Decree no. 743/2018 of July 27<sup>th</sup> 2018**

PhD PROGRAMMES

AY 2018/2019 – CYCLE XXXIV

Published on: July 27<sup>th</sup>, 2018

Application deadline: August 27<sup>th</sup>, 2018

*The official announcement is in Italian only*

**Art. 1**

**PhD programmes**

For the academic year 2018/2019 (Cycle XXXIV) the University of Cagliari (UniCa) announces public competitions for its PhD programmes, listed below:

	PhD PROGRAMME	AREA	POSITIONS	UniCa (MIUR funds for postgraduate scholarships) and UniCa Depts. GRANIS	OTHER GRANIS
1	<i>Philosophy, Epistemology and Cultural History</i>	11 09 14	4	4 by UniCa (1 reserved to foreign candidates with foreign degree)	
2	<i>Physics</i>	02	8	4 by UniCa (1 reserved to foreign candidates with foreign degree)	1 by INFN; 1 by INAF-OAC
3	<i>Civil Engineering and Architecture</i>	08 07 09 04 11	8	4 by UniCa (1 reserved to foreign candidates with foreign degree); 2 by DICAAR	
4	<i>Electronic and Computer Engineering</i>	09	13	4 by UniCa (1 reserved to foreign candidates with foreign degree); 5 by DIEE	1 by CRS4
5	<i>Industrial Engineering</i>	09	9	4 by UniCa (1 reserved to foreign candidates with foreign degree); 2 by DIMCM; 1 by DIEE	

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	PhD PROGRAMME	AREA	POSITIONS	UniCa (MIUR funds for postgraduate scholarships) and UniCa Depts. GRANTS	OTHER GRANTS
6	<i>Mathematics and Computer Science</i>	01 13	11	4 by UniCa (1 reserved to foreign candidates with foreign degree); 2 by DIMI	3 by CRS4
7	<i>Molecular and translational medicine</i>	06 05 03	8	5 by UniCa, (1 reserved to foreign candidates with foreign degree)	1 by CRS4
8	<i>Neuroscience</i>	05 06 11	5	4 by UniCa (1 reserved to foreign candidates with foreign degree)	
9	<i>Life, Environmental and Drug Sciences</i>	05 03 06	5	4 by UniCa (1 reserved to foreign candidates with foreign degree)	
10	<i>Earth and Environmental Sciences and Technologies</i>	04 05 08 03 07	8	5 by UniCa (1 reserved to foreign candidates with foreign degree)	2 by IGEA SpA - C.E.S.A. Research Project
11	<i>Innovation Science and Technology</i>	06 09 03 05 04	5	4 by UniCa, (2 reserved to foreign candidates with foreign degree)	
12	<i>Economics and Business</i>	13	8	5 by UniCa (1 reserved to foreign candidates with foreign degree); 1 by DISEA	
13	<i>Legal Sciences</i>	12	4	4 by UniCa (1 reserved to foreign candidates with foreign degree)	
14	<i>History, Cultural Heritage and International Studies</i>	10 11 14	7	5 by UniCa (1 reserved to foreign candidates with foreign degree)	1 by ISRE

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	PhD PROGRAMME	AREA	POSITIONS	UniCa (MIUR funds for postgraduate scholarships) and UniCa Depts. GRANTS	OTHER GRANTS
15	<i>Philological and Literary, Historical and Cultural Studies</i>	10	4	4 by UniCA (1 reserved to foreign candidates with foreign degree)	

For each PhD programme, specific details are given in annexes available at [https://unica.it/unica/it/studenti\\_s01\\_ss05.page](https://unica.it/unica/it/studenti_s01_ss05.page), forming an integral part of the call and including: scientific and disciplinary areas, Coordinator's name, location, possible collaborating institutions, duration, research topics and educational objectives, university degree required to access, overall number of available (ordinary and reserved) positions, number of scholarships and granting institutions, selection procedures, reference person for each PhD programme. Any updated information will be published on the same webpage.

Available scholarships are 87:

- 64 are financed by UniCa with funds by MIUR reserved for postgraduate scholarships (16 of them are reserved to foreign candidates holding a degree issued abroad);
- 1 is funded by the National Institute for Nuclear Physics (*Istituto Nazionale di Fisica Nucleare, INFN*);
- 1 is funded by the National Institute for Astrophysics - Cagliari Astronomical Observatory (*Istituto Nazionale di Astrofisica - Osservatorio Astronomico di Cagliari, INAF-OAC*);
- 2 are funded by the Department of Civil Engineering and Architecture (DICAAR);
- 6 are funded by the Department of Electric and Electronic Engineering (DIEE);
- 2 are funded by the Department of Mechanical, Chemical and Material Engineering (DIMCM);
- 2 are funded by the Department of Mathematics and Computer Science (DIMI);
- 1 is funded by the Department of Economic and Business Science (DISEA);
- 2 are funded by IGEA S.p.A. (Research project: C.E.S.A.);
- 5 are funded by CRS4 S.r.l.;
- 1 is funded by the Regional Ethnographic Higher Institution (*Istituto Superiore Regionale Etnografico, ISRE*).

The available positions are 107: 71 are ordinary and 16 are reserved positions for foreign candidates holding a degree obtained abroad.

PhD programmes last 3 years and start on October 1<sup>st</sup>.

PhD programmes will start only if for each programme at least four applicants will be selected and if they complete the enrolment procedure.

Scholarships funded by external institutions will be awarded depending on the transfer of funds to UniCa.

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The number of PhD scholarships may be increased in case of further funding allocation by public or private bodies after the publication of the call, but only if the administrative procedure will be closed before the completion of the selection procedure. Some additional grants could be financed with resources of the National Operational Programme for Research and Innovation (NOP-RI) 2014-2020, Axis I -Investments in Human Capital, Action I.1 - Innovative PhD programmes with Industrial characterization, to be allocated to graduates successfully positioned in the ranking lists for the AY 2018/2019 PhD programmes, where UniCa acts as administrative office.

## Art. 2

### Eligibility requirements for selection

Admission to PhD programmes is open to graduates, regardless of nationality, holding (ref. to the [Italian university system](#)):

- a degree awarded according to the Italian Ministerial Decree no. 270/2004 (*laurea magistrale*);
- a degree awarded according to the Italian Ministerial Decree no. 509/1999 (*laurea specialistica*);
- a degree awarded according to the regulations established before the Italian Ministerial Decree no. 509/1999 (*laurea*);
- academic qualification (2<sup>nd</sup> cycle university degree: Master-level) issued by a foreign university recognized as equivalent. The foreign university degree must be evaluated suitable and equivalent, in terms of duration, level of degree and fields of study to the degree listed above and providing access to PhD programmes in the awarding country.

The Examination Board will deliberate on equivalence, in compliance with the current legislation in Italy and in the Country where it was issued, and with international treaties or agreements concerning the recognition of qualifications for further studies for the sole purpose of admission to the PhD programme.

Admission is also open to students who are going to graduate not later than 31<sup>st</sup> October 2018. These candidates will be admitted with reservation and will submit a certificate (only for degrees obtained abroad) or a self-declaration of their graduation together with a copy of a valid ID. The certificate/self-declaration can be sent to [dottoratiemaster@unica.it](mailto:dottoratiemaster@unica.it), or delivered by hand.

## Art. 3

### How to apply

**To participate in the selection, candidates can apply through the online procedure** available on the webpage 'Servizi Online' of UniCa website at <https://webstudenti.unica.it/esse3/Start.do> **from the date of the publication of the Call to August 27<sup>th</sup> 2018 at 12:00 p.m. (local time).**

Guidelines on how to apply are available at [https://unica.it/unica/it/studenti\\_s01\\_ss05.page](https://unica.it/unica/it/studenti_s01_ss05.page). At the following link, you can find a list of computers available for applicants: [https://www.unica.it/unica/it/ateneo\\_s03\\_ss04.page](https://www.unica.it/unica/it/ateneo_s03_ss04.page).

According to Italian Presidential Decree no. 445/2000, art. 46, applicants must provide the following information for the online procedure:

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Università degli Studi di Cagliari



- a. name and surname, Italian tax identification code (*codice fiscale*) – for candidates applying for the first time, place and date of birth, residence address, telephone number, e-mail and current address where correspondence related to the selection can be sent;
- b. citizenship;
- c. exact name of the PhD programme selected;
- d. name of University degree, date of graduation, final grade, name of the issuing University;
- e. to possess the eligibility requirements reported in the call for applications and to be aware of the text of the call;
- f. to be aware of being subject to penalty if any information provided is later found to be untrue according to Italian Presidential Decree no. 445/2000, art. 76;
- g. to have read the [notice](#) no. 2016/679 issued according to EU Regulations and the Italian Law in force, about the protection of people regarding the treatment of personal data, as well as on the free circulation of data;
- h. to give the consent to communicate and disseminate his/her own personal data for the purposes of the present PhD Call.

According to the art. 20 of the Italian Law no. 104/92, applicants with disabilities must specify in their application the required assistance for their needs, including possible requests for additional time for the completion of the tests, by sending an e-mail to the PhD and Professional Master Office, which could involve SIA - UniCa Office for Disability.

The sensitive data reported for this purpose will be kept secret and processed in accordance with the provisions currently in force.

TO PARTICIPATE IN THE SELECTION, APPLICANTS MUST PAY A FEE OF € 22.78, NOT REFUNDABLE UNDER ANY CIRCUMSTANCES.

The fee of € 22.78 must be paid by an electronic bank MAV (*Mediante Avviso*), which can be downloaded at the end of the online enrolment procedure, within two days from the date of submission of the application. Please refer to the following link for further information about how to pay the MAV: [https://www.unica.it/unica/it/studenti\\_s02\\_ss01.page](https://www.unica.it/unica/it/studenti_s02_ss01.page) (*Istruzioni pagamento*).

Applicants living abroad, who can't pay the MAV, must pay the fee of € 22,78 by bank transfer within 2 days from the date of their application. The bank transfer must be addressed to: Università degli Studi di Cagliari, via Università 40, 09124 CAGLIARI - Tesoreria universitaria Banco di Sardegna - IBAN IT51T010150480000000043280, SWIFT: BPMOIT22XXX **NO CHARGES FOR THE BENEFICIARY** (purpose: *Concorso per l'ammissione ai corsi di dottorato di ricerca - XXXIV ciclo*), applicant's name and surname and name of the PhD programme you're applying for). The payment receipt must be sent by e-mail to [dottoratiemaster@unica.it](mailto:dottoratiemaster@unica.it) no later than August 31<sup>st</sup> 2018 – 12 p.m. (local time).

IN THE EVENT OF NON-PAYMENT, APPLICANTS WILL BE EXCLUDED FROM THE SELECTION.

**ITALIAN APPLICANTS HOLDING A UNIVERSITY DEGREE ISSUED IN ITALY OR ABROAD AND FOREIGN APPLICANTS HOLDING AN ITALIAN UNIVERSITY DEGREE**

Italian and foreign applicants holding a degree issued in Italy, at the end of the online compiling procedure, will have to upload the following documents in PDF format (each file not exceeding 1 MB):

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UNIONE EUROPEA



Università degli Studi di Cagliari



- annex A “*Titoli valutabili e Curriculum Vitae*” (Qualifications to be evaluated and Curriculum Vitae) (form available at: [https://unica.it/unica/it/studenti\\_s01\\_ss05.page](https://unica.it/unica/it/studenti_s01_ss05.page));
- annex B “*Dichiarazione sostitutiva di certificazioni del/i titolo/i di accesso con esami e voti*” (Replacement declaration of degree(s) listing exams and marks) - form available at: [https://unica.it/unica/it/studenti\\_s01\\_ss05.page](https://unica.it/unica/it/studenti_s01_ss05.page)); it can be substituted with a self-declaration downloadable at the webpage of the University issuing the degree (note that CERTIFICATES RELATED TO THE DEGREE CANNOT BE ATTACHED; YOU CAN ONLY ATTACH SELF-DECLARATIONS OR REPLACEMENT (SELF)DECLARATIONS FOR CERTIFICATIONS). Applicants holding a degree issued by the University of Cagliari can download their replacement declaration for certifications from their personal webpage, in the reserved area of the online Students’ services at <https://webstudenti.unica.it/esse3/Start.do>: “*Autodichiarazione Conseguimento Titolo con Esami*”;
- two-sided coloured copy of a valid ID, with a clear photo;
- other documents to be evaluated.

According to the art. 40 of the Italian Presidential Decree no. 445/2000, as modified by the Italian Law no.183 of November 12<sup>th</sup>, 2011 (ref. to art. 15), since January 1<sup>st</sup>, 2012 public bodies are not more entitled to receive or request from private citizens certificates issued by other public institutions. Therefore, all qualifications must be provided only through a self-declaration of certifications or a self-declaration affidavit, according to articles 46 and 47 of the Italian Presidential Decree no. 445/2000. Publications and other qualifications which cannot be self-declared must be provided in copy together with a self-declaration affidavit attesting their conformity to the original version, according to the articles 19 and 19-bis of the Italian Presidential Decree no. 445/2000.

Both the form and the documents attached will be acquired by the University at the closing of the online enrolment procedure.

**DOCUMENTS CAN BE UPLOADED UNTIL AUGUST 27<sup>TH</sup> 2018, 12 P.M. (LOCAL TIME).**

The € 22.78 fee can be paid from the date of the online submission of the application.

#### **FOREIGN APPLICANTS HOLDING A UNIVERSITY DEGREE ISSUED ABROAD**

Foreign applicants holding a university degree issued abroad must fill in the online application and upload the following documents in PDF format (each file not exceeding 1 MB):

- certificate attesting the award of a 2<sup>nd</sup> level foreign degree needed to access a PhD programme, including exams and marks, with a translation in Italian or English;
- certificate attesting the award of a 1<sup>st</sup> level foreign degree, including exams and marks, with a translation in Italian or English;
- signed Curriculum Vitae preferably in EU format, in English or Italian;
- one or more reference letter(s), in English or Italian, on institution letterhead paper, written and signed by a university professor or expert in the PhD scientific area(s) (up to 3 letters admitted);
- additional qualifications, certifications, publications (up to 5) and work experiences, detailed in English or in Italian;
- form requesting the interview by teleconference (if needed);
- two-sided coloured copy of a valid ID, with a clear photo.

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Università degli Studi di Cagliari



If the foreign degree has already been declared equivalent to the Italian degree reported in art. 2 by another Italian University, the candidate will report the reference of the University and the number of Rector's decree of the declaration of equivalence.

Otherwise, if the foreign degree has not been considered equivalent, the Examination Board will deliberate on its equivalence, in compliance with the current legislation in Italy and in the Country where it was issued and with the international treaties or agreements concerning the recognition of qualifications for further studies, for the sole purpose of admission to the PhD programme.

**EU citizens** can submit their replacement declarations according to art. 46, 47, 19 and 19is of the Italian Presidential Decree no. 445/2000.

**Non-EU citizens, legally resident in Italy**, can provide the above-mentioned replacement declarations, only with reference to situations, personal qualities and facts which can be certified or attested by Italian public bodies.

Both the form and all the documents attached will be acquired by the University at the closing of the online enrolment procedure.

**DOCUMENTS CAN BE UPLOADED UNTIL AUGUST 27<sup>TH</sup> 2018, 12 P.M. (LOCAL TIME).**

The € 22.78 fee can be paid from the date of the online submission of the application

IN CASE OF APPLICANTS WITH DUAL CITIZENSHIP, ONE OF WHICH IS ITALIAN, THIS ONE PREVAILS ACCORDING TO ART.19, PAR. 2. OF THE ITALIAN LAW NO.218 OF MAY 31<sup>ST</sup>, 1995.

FOREIGN CANDIDATES APPLYING FOR THE RESERVED POSITIONS CANNOT APPLY FOR ORDINARY POSITIONS.

If candidates apply for more than one PhD programme, each application form must be accompanied by the requested documents, as reported in this article, and the payment of a € 22.78 fee for each application submitted.

**NO WRITTEN COMMUNICATION WILL BE SENT TO APPLICANTS ADMITTED TO SELECTION.**

All applicants are admitted conditionally to the selection, and can be excluded in any moment, also after the admission tests, for lack of the requirements of this call.

The University will check the truthfulness of candidates' self-declarations/affidavits.

Without prejudice to criminal sanctions under the Penal Code and the related special laws (articles 75 and 76 of Italian Presidential Decree no. 445/2000), if the University administrative offices discovers that the information declared by the applicant is mendacious or false, he/she will not be able to enroll.

Applicants should communicate any change of residence or other address used to apply.

The University administration declines all responsibilities in the case of loss of documents, caused by inaccurate information regarding the applicant's permanent or habitual address, the non-communication of a change of address, or postal errors which are not attributable to the University Administration's offices.

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#### Art. 4 Admission tests

Admission to PhD programmes is subject to a public selection, which verifies the applicant's preparation, his/her research attitude and knowledge.

The selection is based on one of the following methods, detailed in each PhD programme Annex:

- a) assessment of qualifications and CV, written test and interview;
- b) assessment of qualifications and CV, discussion of a research project proposed by the candidate;
- c) assessment of qualifications and CV, and interview or other test established by the Academic Board of the PhD programme.

The evaluation criteria are established by the Examination Board, having a total of 100 points, distributed as follows:

- up to a maximum of 45 points
  - academic career: single-cycle degree (*laurea magistrale a ciclo unico*), 2<sup>nd</sup> and 1<sup>st</sup> cycle degrees (*laurea magistrale/specialistica + laurea*); Italian degrees awarded according to the regulations established before Italian Ministerial Decree no. 509/1999:
    - ~ weighted average of examinations marks
    - ~ final grade of degree
    - ~ duration of the academic career
- up to a maximum of 15 points
  - experiences and further qualifications:
    - ~ study, research or professional experiences abroad before and after the award of a degree
    - ~ further qualifications or additional documents/certificates achieved up to five years prior to the publication of this Call (e.g.: postgraduate qualifications, language certificates, attendance certificates of training courses about related relevant disciplines for the PhD, other evaluable qualifications useful for the admission to a PhD programme)
    - ~ publications and professional experiences
- up to a maximum of 40 points
  - interview/discussion of a research project proposed by the candidate or written test and interview

The Examination Board could define the assessment criteria and assess the qualifications also by tele/videoconference.

The following candidates will be shortlisted for an interview or to discuss a research project:

- candidates who will be awarded at least 30 points for qualifications, if assessment of qualifications, CV, and discussion of a research project are the established selection criteria;
- candidates who will be awarded at least 30 points for qualifications, if assessment of qualifications, CV, and interview or other test established by the Academic Board are the established selection criteria;

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Università degli Studi di Cagliari



- candidates who will be awarded at least 30 points for qualifications and a pass mark of 6 out of 10 (6/10) of the points available for the evaluation of the written test, if assessment of qualifications, CV, written test and interview are the established selection criteria.

**DATES AND LOCATIONS OF SELECTIONS AND ANY VARIATION WILL BE PUBLISHED ON THE WEBPAGE [https://unica.it/unica/it/studenti\\_s01\\_ss05.page](https://unica.it/unica/it/studenti_s01_ss05.page)**

**WEB PUBLICATION WILL BE THE ONLY OFFICIAL NOTICE FOR THE ADMISSION TESTS.**

Candidates should attend the admission tests (written test, if required, and interview) at scheduled time and place bringing a valid ID.

If expressly indicated in the PhD programme Annex, candidates not residing in Cagliari can be allowed to attend the interview in tele/videoconference on the same date of the interview in person after identity verification done by asking the candidate to show the same ID attached to the online application, in order to ensure the transparency and publicity of selection.

The applicant's request of tele/videoconference with the motivation should be sent together with the copy of an ID to the e-mail address of the contact person of the PhD programme within three days before the date of the interview. The Examination Board will decide at its sole discretion if accepts or not the candidate's request. Its decision will be communicated via e-mail to the candidate.

If the Examination Board will not express its decision, it will mean that the candidate's request has been rejected, and he/she should attend the interview in person.

The University of Cagliari declines any responsibility for any technical problem which might impede to give the interview.

If candidates are not present at the date and time indicated for the admission test or they don't answer at their account for the tele/videoconference interview, this will be considered as a waiver to the admission test.

The candidate obtaining a minimum score of 60/100 will pass the selection.

**FOREIGN CANDIDATES HOLDING A DEGREE OBTAINED ABROAD (RESERVED GRANT POSITIONS)**

Foreign candidates applying for the reserved positions with grants will be selected on the basis of the evaluation of their degrees, CVs and interview, as detailed in each PhD programme Annex.

The evaluation criteria are established by the Examination Board which has a total of 100 points, distributed as follows:

- up to a maximum of 40 points      ■ CV
- up to a maximum of 20 points      ■ reference letters
- up to a maximum of 40 points      ■ interview

The Examination Board could define the assessment criteria and assess the qualifications also by tele/videoconference.

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UNIONE EUROPEA



Università degli Studi di Cagliari



Candidates who are awarded at least 30 points for the evaluation of their degrees and CVs will be appointed for the interview.

Selection tests will be scheduled in the first 15 days of September.

**DATES AND LOCATIONS OF SELECTIONS AND ANY VARIATION WILL BE PUBLISHED ON THE WEBPAGE [https://unica.it/unica/it/studenti\\_s01\\_ss05.page](https://unica.it/unica/it/studenti_s01_ss05.page)**

**WEB PUBLICATION WILL BE THE ONLY OFFICIAL NOTICE FOR THE ADMISSION TESTS.**

Candidates should attend the admission tests (written test, if required, and interview) at scheduled time and place bringing a valid ID.

The interview can be taken in a foreign language other than Italian. FOR CANDIDATES RESIDENT ABROAD THE INTERVIEW CAN BE GIVEN IN TELE/VIDEOCONFERENCE, if properly required in the application form, after identity verification done by asking the candidate to show the same ID attached to the online application, in order to ensure the transparency and publicity of selection.

If candidates are not present at the date and time indicated for admission test or don't answer at their account for the tele/videoconference interview, this will be considered as a waiver to the admission test.

The candidate obtaining a minimum score of 60/100 will pass the selection.

#### **Art. 5**

##### **Examination Board**

The Rector appoints an Examination Board, upon proposal by the PhD programme Academic Board. It is composed by three or five full members and two alternates, selected among university professors and researchers, with a prevalence of professors.

Board members can be flanked by up to two experts of established reputation, whether Italian or foreign, from public and private universities and research organizations.

The Board of Examiners' appointment decree will be published on [https://unica.it/unica/it/studenti\\_s01\\_ss05.page](https://unica.it/unica/it/studenti_s01_ss05.page), after the deadline for the submission of applications.

#### **Art. 6**

##### **Ranking list**

The Examination Board will draw up the ranking list for reserved positions and ordinary positions, on the basis of the applicants' comparative evaluation, carried out in accordance with the criteria set out for the admission to each PhD programme, considering the total scores of each candidate. In case of candidates obtaining the same ranking position, the younger will prevail.

The ranking lists will be published on the webpage [https://unica.it/unica/it/studenti\\_s01\\_ss05.page](https://unica.it/unica/it/studenti_s01_ss05.page).

**NO WRITTEN COMMUNICATION WILL BE SENT TO SELECTED CANDIDATES.**

Settore dottorati e master - via S. Giorgio 12, 09124 CAGLIARI

Responsabile Monica Melis

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## Art. 7

### Admission to PhD programmes

Candidates are admitted to PhD programmes according to the ranking list and the number of positions available for the selected PhD programme.

If any of the candidates admitted withdraws before the start of the programme or does not complete his/her enrolment within the deadline, or he/she is excluded due to false declarations provided, or he/she does not graduate by October 31<sup>st</sup>, 2018, the next candidate(s) in the ranking list will take that place. If a candidate is admitted contemporarily to several PhD programmes, he/she can choose only one of them.

The public employee admitted to a PhD programme will be granted on request and compatibly with the requirements of the administration extraordinary leave for reasons of study for the duration of the PhD programme and will receive a scholarship. In the case of admission without a scholarship, or where the candidate renounces it, the person in extraordinary leave maintains the usual economic and welfare conditions from the public administration where he/she is employed. If, after the award of the PhD degree, in the following two years the employee decides not to continue to work for that public body, he/she must recover the amounts already received. The period of extraordinary leave counts for the employee's career development, retirement and social security treatment.

Civil servants who have already obtained the title of Doctor of Philosophy, or who have been enrolled in the PhD programme for at least one academic year, benefiting from leave have no right to the extraordinary leave, either paid or not.

Students of postgraduate medical school at the University of Cagliari who are admitted to a PhD programme of UniCa can attend both programmes. If the postgraduate student of the medical school attends the last year of the medical school, has the entry clearance of the School Board, and the activities undertaken in the two programmes are compatible, the duration of the PhD programme can be reduced to a minimum of two years.

The postgraduate student of a medical school, attending also a PhD programme, cannot be awarded a PhD scholarship.

## Art. 8

### Enrolment in PhD programmes

In order to enrol, successful candidates must first fill in the enrolment form available at the website <https://webstudenti.unica.it/esse3/Start.do>, uploading a recent passport size photo in digital format (bitmap or jpeg), a copy of a valid ID and a self-certification (available at [https://unica.it/unica/it/studenti\\_s01\\_ss05.page](https://unica.it/unica/it/studenti_s01_ss05.page)), filled in and signed, **within five days starting from the day of the ranking list publication.**

In order to complete their enrolment, candidates must pay a revenue tax of € 16.00, using an electronic bank MAV (*Mediante Avviso*), which can be downloaded at the end of the online enrolment procedure, within 4 days from the date of your enrolment application (ref. to the following link for further information about how to pay the MAV: [https://www.unica.it/unica/it/studenti\\_s02\\_ss01.page](https://www.unica.it/unica/it/studenti_s02_ss01.page) (*Istruzioni pagamento*)).

Applicants living abroad, who can't pay the MAV, within 4 days from the date of the enrolment application, must pay the € 16.00 revenue tax by bank transfer to: Università degli Studi di Cagliari, via Sette dottorati e master - via S. Giorgio 12, 09124 CAGLIARI

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Università 40, 09124 CAGLIARI - Tesoreria universitaria Banco di Sardegna - IBAN IT51T010150480000000043280, SWIFT: BPMOIT22XXX **NO CHARGES FOR THE BENEFICIARY** (purpose: *Immatricolazione al corso di dottorato di ricerca – XXXIV ciclo*”, applicant’s name and surname and name of the PhD programme you’re applying for). The payment receipt must be sent by e-mail to [dottoratiemaster@unica.it](mailto:dottoratiemaster@unica.it).

The revenue tax can be paid from the date of submission of your enrolment application.

#### **ENROLMENT OF CANDIDATES HOLDING A FOREIGN ACADEMIC DEGREE**

Applicants holding a foreign academic degree, well-placed on the ranking list mentioned in art. 6, at their arrival in Cagliari, must submit to *Settore Dottorati e Master - Segreteria Post Lauream*, via San Giorgio no. 12, 09124 Cagliari, on Monday, Wednesday and Friday, from 9:00 a.m. to 12:00 p.m. , the following documents:

1. original or certified copy of your 2<sup>nd</sup> level degree valid to access PhD education;
2. original legalized translation into Italian of your degree;
3. original statement of value (*Dichiarazione di valore in loco*) of the foreign degree issued by the competent Italian diplomatic representative in the Country where the academic qualification has been issued (<http://www.miur.gov.it/web/guest/dichiarazione-di-valore> - <http://www.cimea.it/it/servizi/procedure-di-riconoscimento-dei-titoli/glossario.aspx>), or a Diploma Supplement in original;
4. original or certified copy of your 1<sup>st</sup> level degree.

**THE ABOVE DOCUMENTS MUST BE PREVIOUSLY SENT BY E-MAIL TO [dottoratiemaster@unica.it](mailto:dottoratiemaster@unica.it) WITHIN FOUR DAYS AFTER THE SUBMISSION OF YOUR ENROLMENT APPLICATION.**

If unable to respect the abovementioned deadline, candidates holding a degree issued abroad should deliver the requested documents within a new deadline set in accordance with the PhD and Professional Master office. NO EXTENSION OF THIS DEADLINE WILL BE ALLOWED.

Foreign candidates must respect the “Requirements for the admission of international students to Italian higher education programmes for the academic year 2018/2019” (<http://www.studiare-in-italia.it/studentistranieri/>; <http://www.universitaly.it/index.php/public/percorsi>).

**ENTRY VISA PROCEDURES FOR FOREIGN SUCCESSFUL CANDIDATES** WILL BE PROCESSED BY THE OFFICE FOR INTERNATIONAL RESEARCHERS’ COOPERATION AND MOBILITY PROGRAMMES OF THE UNIVERSITY OF CAGLIARI. APPLICANTS SHOULD REFER TO: Tiziana Cubeddu, person in charge of the Office, tel. +390706758442, email [tcubeddu@unica.it](mailto:tcubeddu@unica.it); [euraxess@unica.it](mailto:euraxess@unica.it), webpage [https://www.unica.it/unica/it/ateneo\\_s07\\_ss05\\_sss02.page](https://www.unica.it/unica/it/ateneo_s07_ss05_sss02.page).

The enrolment procedure will be completed when the PhD and Professional Master office of the University of Cagliari will have verified the completeness and accuracy of the application and the required documents, as well as the receipt of the € 16.00 payment, within the deadline above.

Successful candidates not complying with the requirements for their enrolment, will automatically be considered as withdrawn and the next candidate(s) in the ranking list will take their place; the University office will inform by e-mail the next ranked candidates and invite them to enrol within a deadline specified in the email.

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Università degli Studi di Cagliari



Successful candidates must provide a self-certification attached to the application and declare:

- to be aware that a contemporary enrolment in more than one Italian/foreign University and/or higher education institution is prohibited, as well as the contemporary enrolment to more than one study course at the same university is prohibited; and that he/she is not enrolled – and will not enrol - in another degree programme, professional master, PhD programmes, for the entire duration of the PhD programme;
- to be/not to be enrolled in non-medical schools of specialization; if enrolled, he/she commits to stop or suspend the attendance before of the enrolment in a PhD programme;
- to have/not to have been previously awarded another scholarship for a PhD programme;
- to have/not to have a research grant;
- to attend the PhD programme, as prescribed by its Academic Board, being aware that admission to a doctorate entails an exclusive and full-time commitment, without prejudice to the law in force;
- to obtain the Academic Board authorization for work activities, also if already started at the moment of enrolment;
- to be aware that scholarships are granted to students whose annual gross income does not exceed the amount of € 13,752.00;
- not to exceed a gross income of € 3,438.00 for the last trimester of the fiscal year 2018 and an annual gross income of € 13,752.00 for the fiscal year 2019; to communicate promptly if this limit has been exceeded, so losing the right to scholarship and paying back the monthly amount of the scholarship received during the year in which the limit has been exceeded;
- to be aware that scholarships cannot be combined with other scholarships, except those awarded by national or foreign institutions for periods spent abroad and deemed useful for the research and educational activities of the PhD student;
- to/not to benefit from another scholarship;
- to be interested in being granted a scholarship with a specific research topic;
- to be interested in being granted a NOP-RI 2014-2020 scholarship;
- the payment of those scholarships sponsored by public or private bodies depends on the transfer of the predetermined funds to the University of Cagliari;
- to be aware that the granting of a scholarship bounds the beneficiary to carry out a specific research topic;
- to be aware that the granting of scholarships funded by external bodies depend on the transfer of funds to the University of Cagliari;
- to be aware that the fruition of the scholarship entails the obligation to carry out, over three years, research and/or study activities at a university or a foreign research institution for a period of at least 8 months, on pain of the withdrawing the grant.

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### **Art. 9**

#### **Taxes and fees**

PhD students must pay the revenue tax and the Regional Tax for the right to university education (if due), according to the instructions published [https://www.unica.it/unica/it/studenti\\_s02\\_ss01.page](https://www.unica.it/unica/it/studenti_s02_ss01.page) (*Istruzioni pagamento*), within the deadlines below:

Revenue tax	€ 16.00	By the time of enrolment and at the beginning of each academic year
Regional Tax for the right to university education (if due)	Amount determined by Regione Autonoma della Sardegna	Within February 1 <sup>st</sup> 2019

In order to enrol to the second and third year, the revenue tax and the Regional Tax for the right to university education (if due), must be paid within the deadline published on the official webpage [https://unica.it/unica/it/studenti\\_s01\\_ss05.page](https://unica.it/unica/it/studenti_s01_ss05.page).

### **Art. 10**

#### **Scholarships**

As indicated for each PhD programme above in art. 1 and in Annexes published on the webpage [https://unica.it/unica/it/studenti\\_s01\\_ss05.page](https://unica.it/unica/it/studenti_s01_ss05.page), scholarships will be awarded on the basis of the ranking lists drawn up by the Examination Board.

Scholarships with a specific research topic will be granted to candidates successfully positioned in the ranking list, obtaining the best score and a positive evaluation on the adequacy of their CV to that specific research topic.

Scholarship granting procedures, as well as information about fulfilments needed to allocate them, will be published on the aforementioned webpage.

Scholarships funded by POR Sardinia FSE 2014-2020 will be allocated exclusively to successful candidates resident in Sardinia by the time of the enrolment.

Scholarships are annual and can be renewed provided that the PhD student has completed the programme of activities for the previous year, verified by the Academic Board.

Scholarships are paid out exclusively to PhD students not receiving an annual gross income higher than € 13,752.00, which includes property incomes and any other possible recurrent payments – not including occasional ones.

Exceeding that limit will result in the loss of the scholarship and implies the duty to give back the monthly payments already received for a specific year.

The annual amount of the scholarship is € 15,343.28 gross of tax deduction (INPS “*Gestione Separata*” to the beneficiary: 1/3) and net of the University deduction (2/3).

The amount of the scholarship is increased up to 50%, for a maximum period of 18 months, if the Academic Board authorizes a PhD student to carry out study and research activities abroad, in other universities or research institutes.

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Università degli Studi di Cagliari



Over the three-year PhD programme, PhD students holding a scholarship are required to carry out research and/or study activities at a university or a foreign research institute for at least 8 months. The duration of the period abroad can be reduced to a minimum of 6 months, after the authorization of the Academic Senate, the approval of the Academic Board of the PhD programme, in case of objective and motivated impediments. If a PhD student doesn't complete his/her period abroad, the scholarship will be withdrawn.

PhD scholarships cannot be added to other grants awarded for any purpose, except for those from Italian or foreign institutions useful to integrate the PhD student's educational and research activities with periods abroad, nor to any other research fellowship.

Scholarships will be paid in monthly deferred payments. The payment of the first monthly instalment will be done after the conclusion of the administrative and fiscal procedures needed to allocate them, after PhD students will have provided all the relevant documents.

PhD students who have already been awarded a PhD scholarship cannot apply a second time for another PhD scholarship.

#### **Art. 11**

##### **PhD students' attendance and obligations**

Admission to a PhD programme entails an exclusive and full-time commitment. PhD students should attend PhD courses on a full-time basis according to the PhD programme approved by the Academic Board. PhD students can work as tutors, provide integrative teaching activity and be employed according to UniCa Rules and Regulations about PhD programmes.

At the end of each year the Academic Board evaluates the PhD student's activity, through appropriate forms of assessment, under which he/she can be admitted to the following year or, on a reasoned decision, excluded in the event of a negative evaluation. The exclusion from the programme may be asked also in case of unjustified and prolonged absences, or if the PhD student works without the prior authorization of the Academic Board.

Being excluded means losing the PhD student's position and the scholarship, if due.

The attendance and the scholarship will be suspended in case of maternity leave, severe, prolonged and certified illness, as well as in case of enrolment in *Tirocinio Formativo Attivo* (meaning 'Active - Formative - Traineeship') authorized by the Academic Board.

The period of suspension will be recovered at the end of the PhD programme, whose legal duration is 3 years.

#### **Art. 12**

##### **Award of PhD degree**

The PhD degree is awarded upon completion of the PhD programme, after passing a final examination, consisting in the defence of a PhD thesis in front of an Examination Board.

Examination Boards conferring the PhD degree are appointed according to UniCa Rules and Regulations on PhD programmes.

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### **Art. 13 Incompatibility**

The enrolment in a PhD programme is incompatible with the enrolment in other undergraduate, PhD, specialization courses, professional masters or non-medical specialization schools at the University of Cagliari or other Italian and foreign universities

PhD students attending non-medical specialization schools will be suspended from their specialization course until the end of the PhD programme.

### **Art. 14 Personal data treatment**

The University of Cagliari is the controller for the personal data treatment, according to the EU Regulations 2016/679 about the protection of individuals with regard to the treatment of personal data, as well as the free circulation of these data and the Italian law currently in force. The notice on data treatment is available at [https://www.unica.it/unica/it/utility\\_privacy.page](https://www.unica.it/unica/it/utility_privacy.page).

### **Art. 15 Responsible of procedures**

According to the art. 5 of the Italian Law no. 241, issued on 7<sup>th</sup> August 1990, the responsible for the administrative procedures is Ms. Monica Melis, person in charge of the PhD and Professional Master Office, tel. +390706756494, e-mail [dottoratiemaster@unica.it](mailto:dottoratiemaster@unica.it).

### **Art. 16 Reference**

The laws and regulations for PhD programmes (Law of July 3<sup>rd</sup> 1998, no. 210, art. 4, as amended by the Law of December 30<sup>th</sup> 2010, no. 240, art. 19; Ministerial Decree of February 8<sup>th</sup> 2013, no. 45, containing “Regulations about the procedures for the accreditation of locations and PhD programmes and criteria for the establishment of PhD programmes by accredited bodies”; Rules and Regulations on PhD programmes in force at the University of Cagliari) are the reference documents for all matters not listed in this announcement.

### **Art. 17 Publicity**

The present call for applications will be published, in Italian and English, on the website of the University of Cagliari, on the website of the Ministry of Education, University and Research (MIUR), and on the website of Euraxess. The notice of its publication will be published on the Official Journal of the Italian Republic (*Gazzetta Ufficiale della Repubblica Italiana – IV Serie speciale, Concorsi*).

*signed*  
The Rector  
Prof. Maria Del Zompo

Settore dottorati e master - via S. Giorgio 12, 09124 CAGLIARI  
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